

**Please complete this form in its entirety to request your audition rotation. Applications will be reviewed by the FM and IM residency programs. Incomplete applications will not be considered.**

**Student Name** \_\_\_\_\_

Students applying for audition rotations must be in their final year of medical school. All items on this checklist must be submitted at the time of application. **Incomplete applications will not be processed until all documents on the check list are received.**

## ***A complete application will contain:***

### **Application Form**

\_\_\_ Student Component

### **Health Forms & Proof of Health Insurance**

\_\_\_ Complete Immunization Record with appropriate signature (health care provider or student health office) including TB skin test.

### **Copy of current BLS Card**

\_\_\_ Copy of Active BLS Cards

### **Criminal Background Check (please include one)**

\_\_\_ Provided by my school—attach a letter or statement to this effect.

### **OR**

\_\_\_ I've started the process by contacting my local police station or the FBI or by contacting an online vendor. Documentation is attached.

### **CV**

\_\_\_ Up to date CV with Picture

**I confirm that all mentioned above are enclosed in this packet. Failure to enclose all required documents will result in a delay in the processing of your application.**

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Changes in Audition Rotation: Once a student has been scheduled to rotate, no change in audition rotation choice or rotation block will be allowed. This policy cannot be overridden by a department or an attending.***

***Cancellation Policy: If you can no longer attend your approved audition rotation which you have accepted, you must notify the Medical Student Clinical Coordinator via email no later than 4 weeks prior to your start date. The Medical Student Clinical Coordinator will then notify the department that you cannot attend. No re-scheduling of audition rotation is permitted if you fail to notify the Medical Student Clinical Coordinator at least 4 weeks prior to your start date.***

**\*\*PLEASE DO NOT CONTACT PRECEPTORS OR PRECEPTOR OFFICES FOR ANY REASON DURING THE APPLICATION PROCESS. CONTACTING ANY OF THESE PARTIES MAY RESULT IN YOUR INELIGIBILITY FOR CURRENT AND FUTURE ROTATIONS\*\***



***Please indicate which Residency program you are interested in applying:***

*Family Medicine*

*Internal Medicine*

**QUESTIONS**

***Attach additional sheets if necessary.***

1. Why are you interested in family/internal medicine?
2. Why are you interested in a residency program at Johnston Memorial Hospital?
3. What distinguishes you from other applicants?
4. What kind of practice setting/location do you see yourself in after Residency?
5. Have there been any interruptions/remediation with your medical school education? If so, why?

**School Contact for Affiliation Agreement**

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**NOTE: AFFILIATION AGREEMENT IS NON-NEGOTIABLE AND WILL NEED TO BE SIGNED AS APPROVED BY BALLAD LEGAL DEPARTMENT.**

**Completed applications should be sent to:  
Heather Musick, Medical Student Clinical Coordinator  
Johnston Memorial Hospital, Office of Student Medical Education  
Heather.musick@balladhealth.org**

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Medical Education Use ONLY

Date Request Received by Office: \_\_\_\_\_

- Approved
- Declined

Authorized Department Initials: \_\_\_\_\_

Notes: