## Pre-Appointment Checklist



Before your video session, please use this checklist to test your technology and equipment.













## Restart your device

Before your appointment, restart your device and close all non-essential applications. Also, make sure there are no pending software updates, which may block access.

Check your internet connection

Make sure your internet is working and use Wi-Fi rather than cellular data when possible. Test your session connection using Tokbox.com.

**Use an updated browser** 

Use Chrome for any computer or Android device. Use Safari for iPhone or iPad.

**✓ Download the App for iOS Devices** 

iPhone and iPad users, download the Ballad Health app from the App store. Android and tablet users can download the app from Google Play.

Check your equipment

If you're using a computer, make sure it has a built-in camera or an external web camera and is at eye level to make it easy for your provider to see you. Make sure you have working speakers or a headset so you can speak to and hear your provider. It is also best to have good lighting in front of you.

Do a technology test

Check in for your appointment 15 minutes early to make sure everything is working. Select **click here for a pre-session tech check**, if you haven't already done so. A short pre-call test will assess the quality of your audio and video and make any recommendations about your setup.

If you need help with setting up your MyChart account, call us at 866.517.5873 from 8:30 a.m. to 5 p.m. If you need help with testing your equipment before your video visit, call our ConnectedCare team at 1.855.678.2273 (CARE) or 423.262.4610.

